

# INSTITUTIONAL QUALITY ASSURANCE CELL

## Summary Report

### (IQAC)



## **MALLA REDDY COLLEGE OF ENGINEERING & TECHNOLOGY**

**(Autonomous Institution – UGC, Govt. of India)**

**Sponsored by CMR Educational Society**

(Affiliated to JNTUH, Hyderabad, Approved by AICTE - Accredited by NAAC – ‘A’ Grade - ISO 9001:2015 Certified)

Maisammaguda, Dhulapally, Kompally, Secunderabad – 500100, Telangana State, India.

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## INSTITUTIONAL QUALITY ASSURANCE CELL (IQAC) COMMITTEE MEETING

Year	Date of Meeting	Weblink
2019-20	December 04, 2019 @ 1.30 PM in the Principal's Office	<a href="https://mrcet.com/Reports.html">https://mrcet.com/Reports.html</a>
2018-19	December 03, 2018 @ 1.30 PM in the Principal's Office	<a href="https://mrcet.com/Reports.html">https://mrcet.com/Reports.html</a>
2017-18	December 04, 2017 @ 1.30 PM in the Principal's Office	<a href="https://mrcet.com/Reports.html">https://mrcet.com/Reports.html</a>
2016-17	December 05, 2016 @ 1.30 PM in the Principal's Office	<a href="https://mrcet.com/Reports.html">https://mrcet.com/Reports.html</a>

### Major Agenda Points

- Confirmation of minutes of the previous meeting.
- Presentation of Action Taken Report of the previous meeting.
- Planning trainings, Certification courses and finishing schools.
- Planning co-curricular activities like Symposiums, Conferences, Paper& design contests.
- Monitoring quality as per NAAC and ISO.
- Preparation for ISO Audit and Renewal of ISO Certification.
- Planning NSS and MRCET Welfare Association Activities.
- Initiating the process of construction of new buildings and other physical infrastructure.
- Planning Faculty Development programs like International and national conferences, Refresher courses and workshops.
- Upgrading Information Technology base and computerization of different departments.
- Planning Student development programs like workshops and guest lectures.
- Discussion on Stake Holders feedback on Institutional PEOs and Review.
- Discussion and Monitoring of activities of Institutional Committees.
- Planning and discussing on activities undertaken by centers of Excellence like R&D, IIPC, EDC, CG & Counseling cell and CDCS.

### Actions Taken Report

1. The Centre for Development of Communication skills has conducted BEC Training, JAMs, G.Ds, and soft skills sessions on Oral presentations, Business writing, Interview skills, Resume Preparation, Team building and Leadership Management. The centre also organized sessions during semester break for enhancing faculty language ability.
2. The International Conference in 2018 was organized successfully by taking assistance of SPRINGER publications. There was highly positive response from the participants. Chairman of the committee appreciated the efforts of organizers for successfully conducting the international conference.
3. Under EDC, financial assistance awareness program were conducted. Entrepreneurial skills development programmes were organized through expert lectures. Business plan competitions were regularly conducted. Various Entrepreneurial skills building innovative competitions were organized.

4. Through Career Guidance & Counseling cell, study abroad Expo was organized with delegates from several Universities abroad. Students were given personal career counseling. Ppts were presented about higher education opportunities abroad and means of approach.
5. Faculties were encouraged to take up Research programs and many faculties have started Ph.D.
6. Various departments collected feedback for the smooth maintenance of both academic and non-academic environment.
7. Many faculty publications have been done.
8. A good number of faculties have attended workshops & Refresher courses for up gradation.
9. New MOUs have been established.
10. New Consultancy projects have been taken up.
11. Workshops and Guest Lectures on advanced topics of relevant fields were organized for all departments.
12. Many co-curricular Competitions like paper contests, design contests, Essay Writing, Debate, Quiz and Elocution were organized.
13. Extension activities of various clubs were appropriately coordinated.
14. Initiatives were taken to strengthen the Career Guidance and Placement Cell.
15. LCD projectors in every class rooms are being effectively used to deliver quality lectures.
16. Course files and lab manuals have been prepared for effective institution.
17. Merit Scholarships for 1<sup>st</sup> & 2<sup>nd</sup> rank holders and Young Engineers Award for best performers in final year were given to encourage quality improvement.
18. New volumes and titles & E-books and Journals have been added to the Library.
19. Counseling was done minimum twice in the semester based on LOGB report analysis of each student personally. All counseling details were documented in the counseling Registers regularly.
20. Finishing schools were organized in all departments.
21. Employability skills Enhancement training programs are conducted regularly.
22. Mock Interviews were organized regularly for all and many for IV years.
23. Project based training programs were conducted for all students.
24. Under NSS Unit Blood donation Camp, Dental Health checkup camp & GO-Green plantation Program were conducted.
25. Personality Development Programs were organized in association with Rama Krishna Matt, by SwamyBodhamayanandaji twice by Dr.B.V.Pattabhiram&Prof.Vishwanatham
26. Documentation and filing was constantly updated as per NAAC and ISO.
27. ISO Audit was held and ISO Certification was renowned.
28. Effective CRT Programs and Company specific Training programs were conducted for improving placements.
29. Feedback from stakeholders was taken and significant measures were implemented to improve the infrastructural inadequacies to ensure an appropriate learning environment.
30. BEC, CICSO, Microsoft and Oracle certification training programs were conducted as per schedule and many students completed the certification.

Sd/-  
PRINCIPAL